

Local Government Act 1972  
**Whalley Parish Council**  
**Planning Committee Meeting**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 20 August 2026 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Agenda**

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

| 1. | Chairman's Welcome                                                                                                                                                                                                                        | Page No                                        |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
|    | The Chairman will welcome those present, request that mobile phones be silenced, remind members of the public to speak only during the public participation section, and confirm that the meeting will be conducted in an orderly manner. |                                                |
| 2. | Attendance & Apologies                                                                                                                                                                                                                    |                                                |
|    | To record attendance and to receive apologies for absence.                                                                                                                                                                                |                                                |
| 3. | Declaration of Interests                                                                                                                                                                                                                  |                                                |
|    | Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.                                                           |                                                |
| 4. | To Approve the Minutes of the Previous Meeting                                                                                                                                                                                            |                                                |
|    | To approve and confirm the accuracy of the Minutes of the meeting held on Thursday 16 July 2026.                                                                                                                                          | 3-4                                            |
| 5. | To review and consider the Planning applications received since July 2026 meeting.                                                                                                                                                        |                                                |
|    | Planning Applications received for consideration attached.<br><br>Public Participation at the discretion of the Chairman (5 mins per person)                                                                                              | Applications for Consultation Emailed to Cllrs |

| Planning App                                                                 | Location/Proposal                                                                                                                                                                  | Plan Officer      | Comments /Link                                                                                                                                                              |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3/2026/0553</b><br>Received :<br>19/07/2026<br>Registered :<br>23/07/2026 | <b>6 Nethertown Gardens Whalley BB7 9GU</b><br><b>Application for tree works</b><br>T003 (Horse Chestnut) and T004 (Oak)<br>Prune to clear building by 2m and clear boundary line. | <b>Alex Shutt</b> | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38637">https://webportal.ribblevalley.gov.uk/planningApplication/38637</a><br><br><b>For Information</b> |

| Planning App                                                                 | Location/Proposal                                                                                                                                                                                                                                                                                   | Plan Officer  | Comments /Link                                                                                                                                                                                                                                         |
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| <b>3/2026/0531</b><br>Received :<br>13/07/2026<br>Registered :<br>31/07/2026 | <b>Brathay 2 Whittam Crescent Whalley BB7 9SD</b><br><b>Applications for full consent</b><br>Retrospective consent for the erection of an outbuilding, shed and timber boundary fence.                                                                                                              | Emily Pickup  | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38615">https://webportal.ribblevalley.gov.uk/planningApplication/38615</a><br><br><b>Emailed for WPC consultation</b>                                                               |
| <b>3/2026/0541</b><br>Received :<br>15/07/2026<br>Registered :<br>24/07/2026 | <b>29 King Street Whalley BB7 9SP</b><br><b>Applications for full consent</b><br>Retrospective application for the change of use of Class E building to Nail and Beauty Salon (sui generis).                                                                                                        | Anna Robinson | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38625">https://webportal.ribblevalley.gov.uk/planningApplication/38625</a><br><br><b>Emailed for WPC Consultation</b>                                                               |
| <b>3/2026/0507</b><br>Received :<br>03/07/2026<br>Registered :<br>03/08/2026 | <b>98 Clitheroe Road Whalley BB7 9AQ</b><br><b>Applications for full consent</b><br>Proposed partial garage conversion.                                                                                                                                                                             | Emily Pickup  | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38591">https://webportal.ribblevalley.gov.uk/planningApplication/38591</a><br><br><b>Emailed for WPC consultation</b>                                                               |
| <b>3/2026/0521</b><br>Received :<br>10/07/2026<br>Registered :<br>12/08/2026 | <b>Land to the North of Accrington Road Whalley</b><br><b>Applications for full consent</b><br>Erection of agricultural building for storage of machinery.                                                                                                                                          | Lucy Walker   | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38605">https://webportal.ribblevalley.gov.uk/planningApplication/38605</a><br><br><b>Emailed for WPC consultation</b>                                                               |
| <b>3/2026/0425</b>                                                           | <b>The Barn Portfield Farm Portfield Lane Whalley BB7 9DP</b><br><b>Variation of Condition</b><br>Variation of condition 2 (plans) to re-site the horse walker on permission 3/2023/0310 for the proposed installation of a horse walker, multi purpose agricultural building and associated works. | Emily Pickup  | <a href="https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2026%2F0425">https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2026%2F0425</a><br><br><b>Emailed for WPC consultation</b> |

|           |                                                                                                                         |  |
|-----------|-------------------------------------------------------------------------------------------------------------------------|--|
| <b>7.</b> | <b>Reports/Updates/Other</b>                                                                                            |  |
|           | Items arisen re planning, correspondence received since the last meeting that may result in future agenda item.         |  |
| <b>8.</b> | <b>Next Meeting Date</b>                                                                                                |  |
|           | The next meeting date is Thursday 17 September 2026 to be held at Whalley Old Grammar School at 7pm in The Calder Room. |  |

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Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

### Minutes

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The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

|           |                                                                                                                                                                                                                          |        |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| <b>1.</b> | <b>Chairman's Welcome</b>                                                                                                                                                                                                |        |
|           | The Chairman formally opened the meeting and welcomed all present.                                                                                                                                                       | 306/26 |
| <b>2.</b> | <b>Attendance &amp; Apologies</b>                                                                                                                                                                                        |        |
|           | Present: Cllr Ball, Cllr Highton, Cllr Shaw, Cllr Smith, Cllr Threlfall (Chairman), Cllr Vickers.<br>Apologies: Cllr Allen, Cllr Duckworth, Cllr Mirfin.<br>In Attendance: Liz Haworth (Clerk), 2 members of the public. | 307/26 |
| <b>3.</b> | <b>Declaration of Interests</b>                                                                                                                                                                                          |        |
|           | There were no declarations of any disclosable pecuniary, other registrable or non-registrable interests in respect of matters contained in the agenda.                                                                   | 308/26 |
| <b>4.</b> | <b>To Approve the Minutes of the Previous Meeting</b>                                                                                                                                                                    |        |
|           | It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 18 June 2026.                                                                                                         | 309/26 |
| <b>5.</b> | <b>To review and consider the Planning applications received since June 2026 meeting.</b>                                                                                                                                |        |
|           | Planning Applications received for consideration attached.<br><br>Public Participation at the discretion of the Chairman (5 mins per person)                                                                             | 310/26 |

| Planning App                                                                        | Location/Proposal                                                                                                                                                                                                                     | Plan Officer | Comments /Link                                                                                                                                                                                        |
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| 3/2026/0444<br><b>Received :</b><br>11/06/2026<br><b>Registered :</b><br>17/06/2026 | 4a Wiswell Lane Whalley BB7 9AF<br><b>Variation of Condition</b><br>Variation of condition 2 (plans) to increase the length of the extension on planning permission 3/2025/0945 for a proposed single-storey side and rear extension. | Lucy Walker  | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38528">https://webportal.ribblevalley.gov.uk/planningApplication/38528</a><br><br><b>Emailed to WPC for consultation<br/>Noted</b> |

| Planning App                                                                        | Location/Proposal                                                                                                                                                                                                                      | Plan Officer  | Comments /Link                                                                                                                                                                                               |
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| 3/2026/0447<br><b>Received :</b><br>11/06/2026<br><b>Registered :</b><br>26/06/2026 | <b>9 Beech Drive Whalley BB7 9RA</b><br><b>Certificate of Lawfulness – Proposed</b><br>Lawful Development Certificate for a proposed single storey extension to the rear of the property.                                              | Anna Robinson | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38531">https://webportal.ribblevalley.gov.uk/planningApplication/38531</a><br><br><b>Noted</b>                                            |
| 3/2026/0450<br><b>Received :</b><br>12/06/2026<br><b>Registered :</b><br>24/06/2026 | <b>16 Hayhurst Road Whalley BB7 9RL</b><br><b>Applications for full consent</b><br>Proposed single-storey side extension, alterations to the south and west elevations including the removal of timber boarding and new k-rend finish. | Anna Robinson | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38534">https://webportal.ribblevalley.gov.uk/planningApplication/38534</a><br><br><b>Emailed for WPC Consultation</b><br><br><b>Noted</b> |
| 3/2026/0387<br><b>Received :</b><br>15/05/2026<br><b>Registered :</b><br>16/06/2026 | <b>66 Hawthorn Road Barrow BB7 9EE</b><br><b>Applications for full consent</b><br>Proposed conversion of garage to office room.                                                                                                        | Emily Pickup  | <a href="https://webportal.ribblevalley.gov.uk/planningApplication/38471">https://webportal.ribblevalley.gov.uk/planningApplication/38471</a><br><br><b>Emailed for WPC consultation</b><br><br><b>Noted</b> |
|                                                                                     |                                                                                                                                                                                                                                        |               |                                                                                                                                                                                                              |

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| <b>7.</b> | <b>Reports/Updates/Other</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |
|           | <p>Items arisen re planning, correspondence received since the last meeting that may result in future agenda item.</p> <ul style="list-style-type: none"> <li><b>NEW 3/2026/0507 98 Clitheroe Road Whalley BB7 9AQ</b><br/>Proposed partial garage conversion.</li> <li>A query was raised about works to a property on George Street to check planning permission.</li> <li>An informal enquiry was raised regarding the newly installed Lancashire County Council (LCC) bus timetable totem at the Bus Station, questioning whether the installation required planning permission. It was noted that the location of the totem had resulted in the former tree planting grid becoming a potential trip hazard. It was agreed that the redundant grid should be removed and replaced with flagstones to create a level surface that blends with the surrounding paving. JT will raise these concerns with LCC.</li> </ul> | <p>312/26</p> <p>313/26</p> <p>314/26</p> |
| <b>8.</b> | <b>Next Meeting Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |
|           | The next meeting date is Thursday 20 August 2026 to be held at Whalley Old Grammar School at 7pm in The Calder Room.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 315/26                                    |

Meeting Closed at 7.23pm

***Draft Minutes Subject to Confirmation***